

Appendix V. Sample Contract Language

The following text is based on the Marine Trades Association of New Jersey's *Best Management Pledge*. The language may be incorporated into lease agreements. Contact the Maryland Department of Natural Resources at (410) 260-8770 for an electronic copy.

FOR TENANTS:

I, _____, understand that _____
(name) (marina/boatyard)

subscribes to and enforces pollution prevention procedures. I further understand and agree that in return for the privilege of performing work on a boat at this facility such as hull cleaning, washing, sanding, polishing and/or painting; bottom cleaning, sanding, scraping, and/or painting; opening the hull for any reason, *e.g.*, installation of equipment or engine work; engine and/or stern drive maintenance, repair, painting; etc., it is my responsibility to comply with, at a minimum, the following pollution prevention practices. I understand that this list may not be complete and pledge that I will exercise common sense and judgment in my actions to insure that my activities will not deposit pollution residues in surface waters or elsewhere where they may be conveyed by stormwater runoff into the surface waters. I understand that failure to adopt pollution prevention procedures may result in expulsion from the marina/boatyard (*insert name of facility*) and forfeiture of rental fees. I understand that I may elect to employ the facility to perform potential pollution producing activities on my behalf in which case the responsibility for compliance with the best management practices is entirely theirs.

Signed _____ Date _____

FOR SUB-CONTRACTORS ONLY:

I understand and agree to have my proposed work first authorized by this facility and that I will adhere, at a minimum, to the contents of this document. I further understand that because of the nature of my proposed work, the facility may require that I be supervised by an employee of said facility for which I will pay the normal existing labor rate.

Signed _____ Date _____

POLLUTION PREVENTION PRACTICES:

A. REPAIRS AND SERVICE (to hull and engine: painting, cleaning, washing, sanding, scraping, etc.)

1. Work on hulls and engines only in designated areas or use portable containment enclosures with approval of marina management.
2. Use tarps and vacuums to collect solid wastes produced by cleaning and repair operations—especially boat bottom cleaning, sanding, scraping, and painting.
3. Conduct all spray painting within an enclosed booth or under tarps.
4. Use non-toxic, biodegradable solvents.

5. Capture debris from boat washing and use only minimal amounts of phosphate-free, non-toxic, and biodegradable cleaners.
6. Use drip pans for any oil transfers, grease operations, and when servicing I/Os and outboard motors.
7. Obtain management approval before commencing any repair which will open the hull. Clean and pump bilges free of contaminated materials before and after repairs which open the hull.
8. Use spill proof oil change equipment.

B. VESSEL MAINTENANCE WASTE

1. Non-toxic residue of sanding, scraping, and grinding: bag and dispose of in regular trash.
2. Toxic and non-environmentally safe solvents and cleaning liquids: seek specific directions from marina management or dispose of with licensed agency.

C. FUEL OPERATIONS

1. Install fuel/air separator on fuel tank vent line(s) to prevent overflow of fuel through vent.
2. Keep petroleum absorbent pad(s) readily available to catch or contain minor spills and drips during fueling.

D. WASTE OIL AND FUEL

1. Recycle used oil and antifreeze.
2. Add a stabilizer to fuel tank in the fall or an octane booster to stale fuel in the spring. Use the fuel or bring it to a household hazardous waste collection site.
3. Absorbent materials soaked with oil or diesel: drain liquid and dispose of in used oil recycling container; double bag absorbent material in plastic and dispose in regular trash receptacle.
4. Absorbent materials soaked with gasoline (flammable): air dry and reuse.
5. Bioremediating absorbent products: dispose in regular trash as long as no liquid is dripping. Because the microbes need oxygen to function, do not seal in plastic.
6. Oil filters: drain and recycle the oil; recycle the filter or double bag and put in regular trash.

E. ONBOARD PRACTICES

1. Maintain oil absorbent pads in bilge. Inspect no less than annually.
2. Do not discharge bilge water if there is a sheen to it.
3. Use only low-toxic antifreeze (propylene glycol). Recycle used antifreeze (even low-toxic antifreeze will contain heavy metals once it has been used).

F. SEWAGE HANDLING

1. Never discharge raw sewage within Maryland waters.
2. If you have an installed toilet, you must have an approved Marine Sanitation Device (MSD).
3. Do not discharge Type I or Type II marine sanitation devices within the marina basin.
4. Use marina restroom facilities when at slip.
5. Do not empty port-a-pots overboard; use marina dump facility. Do not empty port-a-pots in the restrooms.
6. Do not discharge holding tanks overboard; use pumpout facility.
7. If you must use a holding tank additive, use an enzyme-based product. Avoid products that contain quaternary ammonium compounds (QACs), formaldehyde, formalin, phenal derivatives, alcohol bases, or chlorine bleach.
8. Liveaboards, place a dye tablet in holding tank after each pumpout out. The dye will make any illegal discharges clearly visible.

G. ORGANIC WASTE

1. Clean fish only in designated areas.
2. Grind, compost, or double bag fish scraps (*depending on the services offered by your marina*).
3. Walk pets in specified areas and dispose of their wastes, double-bagged, in the dumpster.

H. SOLID WASTE

1. Recycle plastic, glass, aluminum, newspaper, and used lead batteries (*tailor this section to fit your facility's practices*).
2. Place trash in covered trash receptacles; replace covers.